



Priority Setting—Paired Comparison Worksheet

Priority Statement: _____

Criteria:

- 1.
- 2.
- 3.

1	2																		
1	3	2	3																
1	4	2	4	3	4														
1	5	2	5	3	5	4	5												
1	6	2	6	3	6	4	6	5	6										
1	7	2	7	3	7	4	7	5	7	6	7								
1	8	2	8	3	8	4	8	5	8	6	8	7	8						
1	9	2	9	3	9	4	9	5	9	6	9	7	9	8	9				
1	10	2	10	3	10	4	10	5	10	6	10	7	10	8	10	9	10		

Potential Options/Goals (listed in random order)	(A) Your Totals	(B) Your Priorities
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		



Today is your day!
Everyone is capable of
living their dream. All it
takes is **courage**,
determination, and
inspiration!

Priority Setting—Paired Comparison Worksheet

1. Fill in Priority Statement. Example: Prioritize MyCompany Goals, Prioritize MyCompany Daily Operational Tasks, Prioritize Lorraine's Personal Goals, etc.
2. List the general criteria upon which each option (goal) will be considered. Example: 1) Improve organizational processes, 2) Achieve quick hit, 3) In alignment with overall business vision.
3. Under "List of Options", write one option on each line so each has a number assigned to it.
4. Analyze each option. In every "option pair" box (located on the top half of the worksheet), circle the number of the option you prefer in comparison with the other. For example, the first box gives you a choice between option 1 and 2. Circle the option which you feel best reflects your priority. Complete all "option pair" boxes on the chart.
5. When finished, enter the number of times that option was circled and write that number in Column A "Your Totals" (I.e. enter your total next to each option).
6. Under Column B, "Your Priorities", identify the individual priorities by ranking the options based on the numbers written in "Your Totals". Assign a "1" to the option which was selected the most. Assign the highest number to the option selected least. Break any ties.